



Vietnam Business Summit

Connecting Vietnam to the SEA Semiconductor Ecosystem

Hanoi, Vietnam

28 - 29 September 2023

Vietnam Business Summit 2023			
InterContinental Hanoi Westlake, Hanoi, Vietnam			
Hotel Reservation Form			
Participants are required to fill this form and send by email to duong.nguyenthuy1@ihg.com			
BOOKING DETAILS:			
Last Name:		First Name:	
Arrival Date:	Flight:	Time:	
Departure Date:	Flight:	Time:	
GUEST DETAILS:			
Date of birth:	Nationality:	Passport number:	
Title (Mr/Ms):		Company:	
Address:			
Zip/Postal Code:		Email:	
Telephone:		Fax:	
FOR DOUBLE OCCUPANCY			
2nd Guest Name:		Date of birth:	
Passport number:		Nationality:	
Title (Mr/Ms):		Company:	
PLEASE RESERVE: (Please tick the appropriate box)			
Room Type		Room rates (Single Rate = Double Rate)	Period
			Check in Check out
Classic City View Room (Run of house)		VND 4,000,000 net/room/night	
Classic Lake View		VND 5,150,000 net/room/night	
Classic Overwater City View		VND 4,500,000 net/room/night	
Classic Overwater Lake View		VND 5,700,000 net/room/night	
Junior Suite Lake View		VND 7,400,000 net/room/night	
01 Bedroom Suite Lake View		VND 8,500,000 net/room/night	
Preferences:			
Special request		smoking	non-smoking
• Room rates are inclusive of Breakfast and Internet			
Room rate is inclusive of 5% service charge and 8% tax			
TRANSPORTATION: (International Noi Bai Airport - Hotel- Noi Bai Airport)			
Airport transfer service	Rate per car per way	Maximum No of Person	Note
Mercedes E250 (one way)	2,200,000	2-3	The prices are quoted in VND, inclusive of 5% service charge and then 8% VAT (13.4% in total)
Mercedes E250 (two way)	3,800,000	2-3	
D Car (one way)	2,750,000	6	
D Car (two way)	4,950,000	6	
Rate is inclusive of 5% service charge and then 8% VAT (13.4% in total)			
Credit card with expiry date will be secured for incidental charges			
Credit card details			
AMEX ☐		VISA ☐	Diners Club ☐
Master Card ☐		JCB ☐	
Credit card No.:		Expiry date:	
Card holder's name:		Signature:	
Payment : Room charge will be settled by above Credit Card by 14 days prior to arrival date. In any case of no-show, late cancellation, the provided credit card will be charged the penalty as per contract.			

TERMS & CONDITIONS

- Any cancellation, shorten night by 14 days prior to arrival date will be given full charged.
 - All reservations must be made on the official Hotel Reservation Form
 - Choose the desired room category and indicate clearly room preferences on form above
 - Full credit card details(number and expiry date) and flight details are required to guarantee your reservation
 - In the case of "no show" or cancellation less than 14 days prior to arrival, full charge will be applied for the room nights.
- Please send the completed form with your signature directly to the Hotel